

# DEBT COLLECTION LETTER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

**URGENT: PLEASE RECTIFY THIS MATTER IMMEDIATELY**

Dear \_\_\_\_\_,

Despite our previous reminders, the above amount due remains unpaid. As such, we would appreciate you making this payment as soon as possible.

**DUE AMOUNT: \$** \_\_\_\_\_

**PLEASE REMIT PAYMENT TO:** \_\_\_\_\_

We regret to advise that unless payment is received by \_\_\_\_\_, 20\_\_\_\_ this collection will be passed over to our debt collection agency/lawyer. This could seriously affect your credit rating and therefore urge you contact us immediately to make payment or arrange an alternative before this date.

You have the right to dispute this debt by submitting written notice within thirty (30) days of receiving this letter. If this letter is not disputed within the thirty (30) day time-frame then the collection will be considered accepted by the debtor.

Sincerely,

\_\_\_\_\_

# Effective Credit And Collection Letters

**Michael Seilmaier**



## **Effective Credit And Collection Letters:**

Immerse yourself in heartwarming tales of love and emotion with Explore Love with its touching creation, **Effective Credit And Collection Letters** . This emotionally charged ebook, available for download in a PDF format ( \*), is a celebration of love in all its forms. Download now and let the warmth of these stories envelop your heart.

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